

**GREEKTOWN SSA#16
NOVEMBER 17, 2016 MEETING MINUTES**

Commissioners Attending

Frank J. Caputo ("FC")
Tom Bonanno ("TB")
Eve Moran ("EM")
Lorraine Rieff Liakouras ("LL")
Tom Paspalas, via proxy
Marc Washor, via proxy

Commissioners Absent

Michael Markellos

Others Attending

Dean T. Maragos ("DTM"), Advisor
Rod Burch ("RB"), Executive Director of WCA

I. Roll Call – The meeting was called to order at 3:06 p.m. and there was a quorum present.

II. Review of Meeting Minutes - The October 27, 2016 SSA #16 Meeting Minutes were approved as amended on motion by FC and seconded by TB. The motion passed unanimously.

III. Old Business.

- a) **United Center Trolley Update** – The commission addressed issues concerning the lengthy time between pickup and delivery both to and from Greektown to the United Center and that the solution is to have just one stop in Greektown. The Greektown trolley will start boarding at 5:30 p.m. and depart at 6:15 p.m. This pilot program must also be shown on a poster and ad emphasizing "Free Trolley". Motion made by TB and seconded by LL to have only one trolley stop at Rodity's, and leave at 6:15 p.m. after boarding at 5:30 p.m. with a poster in each one of the stores stating "Free Trolley". The motion passed unanimously.
- b) **Establish Advisory Committee & Budget – Arts & Public Space** – EM stated that she had an artist in residence at the Cliff Dwellers. There was a meeting at the Hellenic Museum concerning the artistic issues of the window art project. EM stated that the SSA should ask IDOT about getting a Christmas tree planted in the Elysian Field on the southeast corner of Van Buren & Halsted and to have a second tree in the temple to be decorated. It was decided to invite dignitaries to come to the tree lighting ceremony on Saturday, December 10th at 5:00 p.m. The tree will be put in place by TB on Friday, December 9th. FC will get professional decorators to decorate the tree and have the lighting ceremony ready at 5:00 p.m. the following day. There will also be young children caroling

from the temple north to Madison and Halsted that night on December 10th after the tree lighting ceremony.

- c) **Idea Kitchen Invoice #1763** – After much discussion there was a motion by TB and seconded by EM for RB to prepare a letter to state that the amount of \$6,439 that will be payable from the SSA to Idea Kitchen will be payment in full for all services and other costs rendered in the assignment and contract between the parties. RB will then prepare a second letter (after they have signed the first letter saying that everything is paid in full) stating that all of the itemized intellectual property that was involved in this project is now owned solely by the SSA #16. Including but not limited to the following IP items listed in the letter. The sequence will be that RB will inform them that we will pay \$6,439 after they sign both letters. The motion passed unanimously.

IV. New Business.

- a) **Financial Review & Budget Modification** – This will come up at the next meeting on December 8, 2016.
- b) **RFQ – Public Relations** –RB wanted more information to send out some more RFQs (Request for Qualifications) and he will report concerning ZAP WATER firms and other firms and they will start the PR for Trolley. RB will give a report on the RFQ at the next meeting.
- c) **December SSA #16 Meeting – Add Date to Calendar** – The next date for the next SSA meeting will be on December 8, 2016.
- d) **Proposals: Holiday Decoration, Light Poles, Baskets**–

Decorations - FC reported there is a budget of \$17,000 for the decorations. He was able to get all the decorations this time around for only \$11,400. Motion by TB and seconded by EM to spend \$11,400 for the holiday decorations. The motion passed unanimously.

Light Poles - There are 17 new poles to be put up and there are 13 poles that are in use. There was a motion by FC and seconded by TB to pay \$29,155.36. The motion passed unanimously.

Baskets - The baskets need winter planting and there is a check to go to the City that has already been approved by the SSA for \$6,581.18. FC said he will do that.
- e) **Project and Administrative Updates: El Stop, AGB Invoice, Elysian Field/UIC Bench** –

El Stop - Alderman Burnett will be requested to get a support letter. FC will contact DTM and DTM will review that letter and then they will set up a meeting to see Ald. Burnett. The letter from Ald. Burnett should be addressed to Mike McLaughlin who is the CTA agent. FC will report on this at the next meeting.

AGB Invoice - RB stated AGB will meet with the Alderman and then payment will be rendered to them for their contract.

Elysian Field/UIC Bench – FC stated we are waiting for Mark Donovan to inform us where he wants the current Greek bench in the Greek Temple on Van Buren to be placed at the UIC.

V. Adjournment. There was a motion made at 4:36 p.m. by TB and seconded by FC to adjourn the meeting. The motion passed unanimously.