

**GREEKTOWN SSA#16
APRIL 28, 2016 MEETING MINUTES**

Commissioners Attending

Frank J. Caputo ("FC")
Tom Bonanno ("TB")
Lorraine Rieff Liakouras ("LL")
Eve Moran ("EM")
Marc Washor ("MW")

Commissioners Absent

Michael Markellos
John Katsantones
Tom Paspalas

Others Attending

Dean T. Maragos ("DTM"), Advisor
Rod Burch ("RB"), Executive Director of WCA

I. Roll Call – The meeting was called to order at 3:07 p.m. and there was a quorum present.

II. Review of Meeting Minutes - The March 24, 2016 SSA Meeting Minutes were approved as amended on motion by TB and seconded by FC. The motion passed unanimously.

III. New Business.

- a) **Contract CWI Strategies, LLC** – The contract for CWI Strategies will be reviewed at the main meeting. Dean Maragos is going to make changes and contact CWI.
- b) **Contract Addendum AMA Marketing Corp.** –The contract addendum with AMA Marketing Corp. will be reviewed at the next meeting.
- c) **Draft 2015 Audit.** – Rod Burch discussed audit.
- d) **Program Manager Report – Cecilia Diaz** – This matter will be deferred until the next SSA meeting.
- e) **Metropolitan Planning Council – Support for Parking Project** – The Metropolitan Planning Council will come to the next meeting.
- f) **Greek Independence Day Parade** – Frank Caputo stated that the Parade was a success.
- g) **Installation of Hanging Baskets** – Progress has been made on this.
- h) **Other Business**

- 1) **New Internal Bookkeeper** The new internal bookkeeper needs to do a reconciliation with the bank statement and proper records and information. Rod Burch stated he will contact the SSA after speaking with the auditor to get another internal bookkeeper since the current one is not filing accurate or timely documents.

IV. Old Business.

- a) **AGB Security Evaluation Contract** – AGB contract was reviewed and changes are to be made.
- b) **National Hellenic Museum Parking** – Callamos to report to the SSA in May.
- c) **Update on Wine Tasting Event, 5K Greektown Run & Farmers Market**
 - Wine Tasting Party – This will not be held in 2016.
 - The 5k Run - Frank Caputo will discuss this with Hank.
 - The Farmers Market will not be held.
- d) **Power Washing** – This project will commence as soon as the weather gets better.
- e) **Street Cleaning** – This project will commence as soon as the weather gets better.
- f) **Rodent Concerns** – Alderman Burnett will be contacted concerning his assistance program on this. It was also stated that the SSA will hire its own private cats or rodent prevention program.
- g) **Sculpture** – Eve Moran stated she will report on this at the next meeting but installation is in early May.
- h) **Branding & Marketing Update** – Eva from Idea Kitchen reported and discussed the progress at that time.

V. Adjournment. There was a motion made at 5:15 p.m. by FC and seconded by TB to adjourn the meeting. The motion passed unanimously.